

MINUTES

REGULAR COUNCIL MEETING

January 16, 2023

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Nelson Learn

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEARN	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
LEWIS	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	<u> </u>
MOCCIA	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
TALANCA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>PE (Susan Schwartz)</u>	<u> </u>
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>			
DAMIEN SCOBLINK, MANAGER	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Talanca Second: Mr. Lewis

All in favor, minutes approved.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- Regular Council Meeting of January 3, 2023.

Discussion - None

Motion: Mr. Jarrett Second: Ms. Wozniak

ITEM 7. APPROVE PAYMENT OF BILLS MOTION: Mr. Lewis **SECOND:** Mr. Moccia

All in favor, payment of bills approved.

ITEM 8. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - Thanked community for support throughout the holiday season.

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - Provided update regarding camper on Monroe Street.

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - None

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kyttle - None

FIRE AND WATER: Jeri Wozniak, Pete Talanca, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Pete Talanca - Mr. Moccia noted that there would be a committee meeting the next day, during which a number of problem properties would be discussed.

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Reviewed 2022 annual report.

FIRE: Chief Gene Boone - Reviewed year-end report.

BAJSA REPORT: See Report - Provided

ITEM 9. BUSINESS NOT READY FOR ACTION:

1. Outside Municipality Use of Recycling Center - Borough Manager broke down an estimate of cost per resident for use of center. Council discussed what a fee for an outside municipality should be in relation to how much it costs a Borough resident. Sent to Codes, Recycling and Ordinances Committee for further review.
2. Payment for Board/Commission Meetings - Borough Manager discussed difficulty in attracting individuals to various boards and commissions. Discussed possibility of paying at a rate similar to Zoning Hearing Board. Council supported adding to a future agenda, in case where it was deemed legal.

ITEM 10. OLD BUSINESS:

None

ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:

1. Resolution No. 2023-01 - Amending the Fee Schedule of the Borough of Berwick Office of Code Enforcement

Discussion: None

Motion: Mr. Talanca Second: Mr. Lewis Approved,
Denied, Tabled

All in favor, resolution approved.

ITEM 12. NEW BUSINESS

1. Consider and take action to accept "Welcome to Berwick" sign refurbishment estimate from Vincent Wood in the amount of \$1,650.

Discussion: None

Motion: Mr. Jarrett Second: Mr. Moccia Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of George Ely Associates, Inc. Invoice #E-40980, in the amount of \$97,340, to be paid utilizing CLFRF funds.

Discussion: Borough Manager clarified this is for Ber-Vaughn playground equipment.

Motion: Mr. Talanca Second: Mr. Moccia Approved, Denied, Tabled

All in favor, motion approved.

3. Consider and take action to accept ownership of Columbia County PA GIS PIN 04C0415700, Fowler Field.

Discussion: Borough Manager relayed details of recent conversations with representatives of BALL.

Motion: Mr. Moccia Second: Mr. Jarrett Approved, Denied, Tabled

All in favor, motion approved.

4. Consider and take action to advertise hiring one Administrative Assistant for the police department as an At-Will Employment position on a part-time basis, with pay rate and exact hours to be determined dependent upon successful candidate.

Discussion: Mr. Jarrett noted that it seemed like a good plan.

Motion: Mr. Jarrett Second: Ms. Wozniak Approved, Denied, Tabled

All in favor, motion approved.

5. Consider and take action to authorize Borough Manager to request proposals for IT services for Borough Administration and Police Department needs.

Discussion: Chief Strish explained details of grant that led to this item.

Motion: Mr. Talanca Second: Mr. Moccia Approved, Denied, Tabled

All in favor, motion approved.

6. Consider and take action to make first payment of non-federal Borough funds, in the amount of \$25,500.85, to Borough's local CDBG fund line of credit.

Discussion: Borough Manager explained details of this process.

Motion: Mr. Lewis Second: Mr. Jarrett Approved, Denied, Tabled

All in favor, motion approved.

7. Consider and take action to advertise Borough of Berwick Ordinance 2023-01, Amending in Part ordinance No. 1113 of 1977, the Borough of Berwick Code Enforcement & Administration Ordinance.

Discussion: Borough Manager explained details of ordinance.

Motion: Mr. Moccia Second: Mr. Talanca Approved,
 Denied, Tabled

All in favor, motion approved.

8. Consider and take action to advertise Borough of Berwick Ordinance 2023-02, Adopting the 2018 Edition of the International Property Maintenance Code.

Discussion: Borough Manager explained details of ordinance.

Motion: Mr. Jarrett Second: Ms. Wozniak Approved,
 Denied, Tabled

All in favor, motion approved.

ITEM 13. ADDED ITEMS

None

ITEM 14. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Deb Gingirolimi, 330 Chestnut Street - Reported increased speeders on Chestnut Street, and requested a stop sign somewhere to slow down traffic. Chief Strish and Mr. Kyttle will review need.
- Tim O'Brien, 301 E. 4th Street - Echoed previous comment. Noted issue with light at Market and 3rd Streets.
- Aaron Carr, 213 Hughes Street - Reported issues with members of Berwick Fire Department. Council and Attorney Kepner noted that what was being reported is a civil issue, not one for Council to address.

ITEM 15. ADJOURNMENT: Motion: Mr. Talanca Second: Ms. Wozniak

Meeting adjourned.