

MINUTES
REGULAR COUNCIL MEETING

March 16, 2015

AGENDA: Regular Meeting of Borough Council, Borough of Berwick, Pennsylvania was held Monday, March 16, 2015 at 1:30 P.M. @ Berwick High School Auditorium with Council members Hill, Bower, Jarrett, Huntington, Oliver, and Meighan present. Also present were Mayor Tim Burke, Borough Manager Debra Force, Solicitor Kepner, Chief of Police Ken Strish, Code Enforcement Officer Greg Harkins, Fire Chief Coolbaugh, DPW Foreman Kyttle and Press Enterprise Reporter Susan Swartz

There was a moment of silence and the Pledge of Allegiance recited by all in attendance.

PRESENTATION: NONE

APPROVAL

OF AGENDA: Motion by Councilman Meighan seconded by Councilman Jarrett carried unanimously to approve the Council agenda. A list of residents in attendance is attached.

OLD BUSINESS: NONE

CITIZENS CORRESPONDENCE/ATTENDANCE: NONE/SIGN IN SHEET ATTACHED

APPROVAL OF

MINUTES: **Motion** by Councilman Bower, seconded by Councilman Oliver. Motion carried unanimously to approve the Regular Council Minutes of February 2015.

REPORTS OF OFFICERS:

Borough Manager Debra Force:

The County Commissioners brought to Berwick a business that would like to rent bicycles and kayaks at Test Track Park.

The yearly audit is nearing completion.

Codification will start once audit is complete.

Codification has been updated since the 1970's.

Codes Officer Greg Harkins:

In attendance; report submitted and attached.

Police Chief Ken Strish:

In attendance; read his report and statics.
Submitted and attached.

DPW Foreman Jack Kytte:

In attendance; read his report. Submitted and attached. Advised that street sweeper cleaning will begin April 7th and parking will be strictly enforced.

Fire Chief Bill Coolbaugh:

In attendance; report submitted and attached. Chief Coolbaugh also asked Press Enterprise reporter to put something in the paper thanking resident that helped keep the borough's fire hydrants free of snow during this very hard winter we are going through.

The Chief was asked by President Hill how many fire calls for February. He advised 38 calls. 12 outside the borough and 26 in the borough.

Solicitor, Attorney Frank Kepner:

In attendance. Gave update on the Trapane .VS. Borough of Berwick: Attorney Kepner advised that the suit has been replied to and is under investigation with Attorneys for the

Councilman Bower asked for update on Cristella property 728 LaSalle Street. Attorney Kepner advised he will contact Attorney Giner to find out what is going on with the property.

Mayor Tim Burke:

In attendance; advised the Girl Scouts recently had a tour of City Hall and are in the process of setting a date to tour the Police Station. Chief Strish said that the date for the tour is March 26.

The Mayor will be attending an Eagle Scout Banquet.

The Mayor will also be volunteering at the Salvation Army Soup Kitchen this coming weekend.

He will also again be making trips to the area elementary schools.

**REPORTS OF
COMMITTEES:**

Personnel; None.

Legal & Finance; None

Parks & Recreation; Councilman Jarrett said that the summer concerts are almost complete.

Emergency Management; Councilman Meighan said that they did not have a meeting last month. Also, no drills.

Streets, Parks, & Buildings; Councilman Oliver said that it has been a hard winter and the crews have started patching work.

Fire & Water; None

Codes, Recycling, & Ordinances; Councilman Bower read Code financials (see attached report). Councilman Bower also said that CVS passed final land requirement. The school is ready to go and the baseball field is thawing. Wise Potato Chips submitted to add an addition.

Safety; Councilman Meighan said that cabinets are being installed for flammable materials in the Police Station and the Borough Barn.

BAJSA REPORT; Councilman Bower, who is the Berwick Borough Representative on the BAJSA Board read from the attached report.

DISCUSSION: None

OLD BUSINESS: None

Ordinances & Resolutions:

- Approve Resolution 2015-1: 2015 Home Program Funds/Pennsylvania Department of Community and Economic Development (DCED).

Motion: by Councilman Bower, Seconded: by Councilman Jarrett; carried unanimously.

NEW BUSINESS:

1. Consider and take action to approve the Borough of Berwick's letter to the Berwick Historical Society authorizing the use of a coal burning stove for the Jackson Mansion kitchen and a modern propane gas-burning log for the fireplace in the family room.

DISCUSSION: NONE

MOTION: Councilman Bower and SECONDED by Councilwoman Huntington. Motion carried unanimously.

2. Consider and take action for the Borough Manager to advertise for the 2015 Riverfest fireworks bids.

DISCUSSION: NONE

MOTION: Councilman Oliver and SECONDED by Councilman Jarrett. Motion carried unanimously.

3. Consider and take action to approve the request of the The Berwick Area Swimming Pool Association to host a carnival at the Ber-Vaughn Pool grounds May 20-23.

DISCUSSION: NONE

MOTION: Councilman Meighan and SECONDED by Councilman Jarrett. Motion carried unanimously.

4. Consider and take action to approve the request of West Berwick Hose Co. #1 to use Ber-Vaughn Park Softball Field on Saturday, April 4th from 12:30-4pm for their annual Kid's Easter Egg Hunt.

DISCUSSION: NONE

MOTION: Councilman Bower and SECONDED by Councilwoman Huntington. Motion carried unanimously.

5. Consider and take action to approve the request of NC Church to use Ber-Vaughn Lower Baseball Field on Saturday, March 28 for their annual Kid's Easter Egg Hunt. Along with a Moon Bounce, Petting Zoo, Face Painting and Hot Dogs and drinks.

DISCUSSION: NONE

MOTION: Councilman Jarrett and SECONDED by Councilwoman Huntington. Motion carried unanimously.

6. Consider and take action to approve the request of Pine Street Baptist Church to host a block Party on Friday July 10th from mid-afternoon to 8:30pm on 11th Street adjacent to the Church.

DISCUSSION: Councilman Bower asked if this would require the street to be closed. Council President Hill advised yes.

MOTION: Councilwoman Huntington and SECONDED by Councilman Oliver. Motion carried unanimously.

7. Consider and take action to approve the request of the Berwick Historical Society to place 2 tour signs on the Market Street Boulevard Plots in front of the Mansion from

April 1st thru December. The approximate size of the signs will be 18 X 24.

DISCUSSION: Councilman Bower said the time frame seems excessive and more of a permanent posting of signage. Policy has been approval for short time frames. He suggested the request to be tabled until the Historical Society could be contact to discuss the time frame of the request.

MOTION: By Councilman Bower to table the request and SECONDED by Councilwoman Huntington. Motion carried unanimously.

8. Consider and take action to approve the request of Columbia County Housing Authority to assist the Authority's mission of providing housing assistance to low income families by deferring the Borough of Berwick's permit fees totaling up to \$1,900.00 and not to exceed this amount for 4 homes.

DISCUSSION: NONE. Councilman Jarrett abstains.

MOTION: Councilman Bower and SECONDED by Councilman Meighan. Motion carried unanimously.

9. Consider and take action to approve the request of the Berwick Area YMCA to host The Annual Healthy Kid's Day Celebration on April 25th from 10am - 1pm. The location will be the first 5 upper pavilions of Ber-Vaughn Park.

DISCUSSION: NONE

MOTION: Councilman Jarrett and SECONDED by Councilman Meighan. Motion carried unanimously.

10. Consider and take action to approve the request of Skippy's Auto Sales to host their 2nd Annual 5K Color Run/Walk at the Berwick Test Track on May 30th from 10am - 3Pm. This benefits Relay for Life.

DISCUSSION: NONE

MOTION: Councilman Bower and SECONDED by Councilman Jarrett. Motion carried unanimously.

Adjournment: **MOTION** made by Councilman Jarrett to adjourn the meeting.

After adjournment Council held a question and answer session with the Berwick Area High School Seniors that were in attendance.

PAYMENT OF APPROVED the following bills to be paid.
BILLS: **Motion** by Councilman Jarrett and seconded by Councilman Meighan. Motion carried unanimously.

AARON ZANOLINE	20.00	ICMA RETIREMENT TRUST	1,322.33
AMERICAN FAMILY LIFE ASSURANCE	668.07	ICMA RETIREMENT TRUST	100.00
AMERICAN PAPER & SUPPLY INC	720.90	INDUSTRIAL CHEM LABS	285.83
ANNETTE BRENNAN	50.00	JOHN DEERE FINANCIAL	198.50
ANNUZIATO DEGEORGE	50.00	KATHY JOLINE	670.00
AUTOZONE	8.36	KEEFER'S ARMY NAVY	119.86

AVAYA, INC	23.00	KEPNER, KEPNER & CORBA, P.C.	6,333.10
BERWICK AUTOMOTIVE	594.09	KEVIN RYMAN INC	60.00
BERWICK AUTOMOTIVE	155.56	KEYSTONE COMMUNICATIONS	123.00
BERWICK AUTOMOTIVE	365.40	KMART STORE #9161	129.55
BERWICK FIRE POLICE	279.13	KMART STORE #9161	27.00
BERWICK FIRE POLICE	393.03	KNORR HAULING, INC.	6,187.50
BODNAR SALES & SERVICE	17.25	KNORR HAULING, INC.	6,187.50
BORO OF BWK GENERAL FD	20,425.80	LARRY C. FRACE INSPECTIONS, LLC	2,940.00
BORO OF BWK GENERAL FD	20,375.82	LENDENMANN'S REMODELING	3,700.00
BORO OF BWK MUNICIPAL PEN FD	786.47	LENDENMANN'S REMODELING	4,400.00
BORO OF BWK MUNICIPAL PEN FD	716.59	MATTHEW W LAIDACKER PLS	105.46
BORO OF BWK PAYROLL ACCT	2,015.36	MATTHEWS FUEL SERVICE, INC.	2,788.35
BORO OF BWK PAYROLL ACCT	34,348.70	MATTHEWS SPRING WATER	91.00
BORO OF BWK PAYROLL ACCT	32,346.15	MAYO FUNERAL HOME	500.00
BORO OF BWK PAYROLL ACCT	35,651.71	METROCAST	127.12
BORO OF BWK PAYROLL ACCT	34,093.94	METROPOLITAN TELECOM	678.24
BORO OF BWK PAYROLL ACCT	214.33	MICHAEL MONICO	1,069.20
BORO OF BWK PAYROLL ACCT	300.00	MICHAEL MONICO	1,069.20
BORO OF BWK PAYROLL ACCT	153.10	MICHAEL MONICO	1,069.20
BORO OF BWK POL PEN TRUST FD	1,131.92	MICHAEL MONICO	1,069.20
BORO OF BWK POL PEN TRUST FD	1,213.14	P A W C	27.87
BORO OF BWK POLICE PENSION	578.40	P A W C	33.82
BORO OF BWK POLICE PENSION	634.74	P A W C	2,739.70
BOROUGH OF BERWICK -PETTY CASH	25.00	PENN PRIME TRUST	62,319.00
BRADCO SUPPLY CO, INC.	70.80	PENNSY SUPPLY INC	1,116.50
BULL, BULL & MCDONALD, LLP	100.00	PENNSY SUPPLY INC	3,474.20
CARGILL, INCORPORATED	1,296.55	PENNSYLVANIA ONE CALL SYSTEM	19.05
CARGILL, INCORPORATED	1,539.62	PITNEY BOWES GLOBAL FINANCIAL	150.00
CARGILL, INCORPORATED	2,816.01	PITNEY BOWES INC.	152.98
CARGILL, INCORPORATED	2,916.14	PITNEY BOWES PURCHASE POWER	402.50
CENTRAL PA TEAMSTERS HEALTH	34,804.94	PNOA	25.00
CENTRAL PA TEAMSTERS HEALTH	1,856.86	PPL	69.92
CNA SURETY	100.00	PPL	1,169.70
COL MONT CHAMBER COMMERCE	244.00	PPL	131.02
COLE'S HARDWARE	151.29	PPL	166.31
COLE'S HARDWARE	81.28	PPL	13,569.41
COLE'S HARDWARE	33.20	PRECISION WELDING SUPPLIES	93.00
COLE'S HARDWARE	7.35	PRECISION WELDING SUPPLIES	6.08
COLUMBIA COMPRESSOR	30.00	PRECISION WELDING SUPPLIES	94.32
COLUMBIA COMPRESSOR	338.00	PRECISION WELDING SUPPLIES	74.00
CURTIS RIDER	90.00	PRESS-ENTERPRISE, INC.	356.22
DEBRA FORCE	32.80	PSAB	191.00
DEBRA FORCE	334.91	RANDY GAUGLER	25.00
DEFENDER FIRE CO.	383.33	RANGER HOSE CO	383.33
DENT'S AUTO SERVICE	56.00	RELIANCE FIRE CO	383.33
DONNA FOLK	26.39	RHONDA T. KOCH, CCR	75.00
EAGLES FIRE COMPANY	383.33	RIVERVIEW BLOCK	1,295.14
EAST PENN FIRE & EMERGENCY SALES	1,597.12	ROBERT MAIER	50.00
EASTERN PENN SUPPLY CO.	20.21	SQUARE ONE CONSTRUCTION	3,000.00

EASTERN PENN SUPPLY CO.	91.09	STAPLES CREDIT PLAN	1,573.02
EASTERN PENN SUPPLY CO.	15.74	STEVE SHANNON TIRE CO	32.94
ERIK HELBING	50.00	STEVE SHANNON TIRE CO	1,014.77
ERSA COURT REPORTERS	1,098.00	STEVE SHANNON TIRE CO	32.94
EUGENE GOLLA	50.00	SUNTRUST EQUIPMENT FINANCE	2,998.05
FASTENAL COMPANY	59.85	SUPERIOR PLUS ENERGY SERVICES	205.60
FASTENAL COMPANY	8.82	SUPERIOR PLUS ENERGY SERVICES	434.71
FIRST COLUMBIA BANK & TRUST CO.	1,955.70	SUPERIOR PLUS ENERGY SERVICES	58.29
FIRST COLUMBIA BANK & TRUST CO.	1,412.58	SUPERIOR PLUS ENERGY SERVICES	212.97
FIRST COLUMBIA BANK & TRUST CO.	1,810.23	SUPERIOR PLUS ENERGY SERVICES	509.30
FIVE STAR INTERNATIONAL LLC	79.33	SUPERIOR PLUS ENERGY SERVICES	1,006.68
FORT DEARBORN LIFE INS.	890.53	SUPERIOR PLUS ENERGY SERVICES	103.47
GENERAL SALES, INC.	166.55	SUSQUEHANNA FIRE EQUIPMENT	60.75
GENERAL SALES, INC.	48.95	TEAMSTERS	1,171.14
GEORGE BEDIO JR	87.00	THE INTERNET PLACE	89.70
GOLDEN EQUIPMENT CO, INC	370.41	THE LOCKER ROOM	129.00
GOLDEN EQUIPMENT CO, INC	73.18	THE LOCKER ROOM	1,489.00
GORDY'S HEATING & AIR COND	2,039.15	TRAFFIC SAFETY STORE	1,705.13
GOWER'S AUTO REPAIR	1,856.21	TRI-COUNTY HARDWARE	60.79
GUTH LABORATORIES, INC.	51.39	TRI-COUNTY-LUMBER DIVISION	76.48
HARTMAN & LALLY INSURERS, INC.	2,467.30	UGI PENN NATURAL GAS	928.25
HIGHWAY EQUIP & SUPPLY	549.66	ULINE	167.75
ICMA RETIREMENT TRUST	1,416.40	VERIZON WIRELESS	302.60
ICMA RETIREMENT TRUST	100.00	WASHINGTON NATIONAL INS CO	60.90
ICMA RETIREMENT TRUST	1,295.14	WEST BERWICK FIRE CO	383.33
ICMA RETIREMENT TRUST	100.00	XEROX CORPORATION	417.91
ICMA RETIREMENT TRUST	1,635.71	ZEISLOFT BROTHERS	17.65
ICMA RETIREMENT TRUST	100.00		

ADJOURNMENT: **Motion** by Councilman Jarrett and seconded by Councilman Meighan. The motion was carried unanimously to adjourn the meeting.

Debra Force
Borough Manager