

MINUTES

REGULAR COUNCIL MEETING

August 16, 2021

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Approval of the preceding meeting minutes if correct and rectifying mistakes if any exist.
7. Approval of Payment of Bills
8. Reports of Committees
9. Business Not Ready for Action or No Action Needed
10. Old Business
11. Introduction of Ordinances and Resolutions
12. New Business
13. Added Items
14. Citizen Correspondence/Personal Appeals - Non-Agenda Items
15. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Scott Bower

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	PRESENT	ABSENT	<u>OFFICERS</u>	PRESENT	ABSENT
BOWER	<u> X </u>	<u> </u>			
TROIANI	<u> X </u>	<u> </u>	Chief of Police		<u> X </u>
ALLEY	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	
LEWIS	<u> X </u>	<u> </u>	Engineer		<u> X </u>
JARRETT	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	
LEARN	<u> X </u>	<u> </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	
TALANCA	<u> </u>	<u> X </u>	Fire Chief	<u> X </u>	
MAYOR BURKE	<u> X </u>	<u> </u>			
DAMIEN SCOBLINK, MANAGER	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - None

Motion: Mr. Jarrett Second: Mr. Learn

All in favor, motion approved as presented.

ITEM 4. PRESENTATION: Bette Grey/Kelly O'Brien - CLFRF-funded work transportation proposals - Provided information on Enterprise van pool as a work transportation option, utilizing CLFRF funds that Council had loosely committed to such a project at a previous meeting.

ITEM 5. CITIZENS CORRESPONDENCE / PERSONAL APPEALS - AGENDA ITEMS

None

ITEM 6. APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- Regular Council Meetings of July 19, 2021 and August 2, 2021.

Discussion - None

Motion: Mr. Lewis Second: Mr. Jarrett

All in favor, minutes approved.

ITEM 7. APPROVE PAYMENT OF BILLS MOTION: Mr. Jarrett SECOND: Ms. Alley

All in favor, payment of bills approved.

ITEM 8. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - West Berwick Elementary visit on 7/20 with community policing. Helped celebrate a 101st birthday on 7/30. Attended Eagle Scout activity at VFW on 7/31. Softball tournament, Celebrate Berwick, and a pair of weddings on 8/7. Another softball tournament is being planned. Knoebels trip is set for end of the month.

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Jeri Alley, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Jeri Alley, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Pete Talanca, Jay Jarrett - Celebrate Berwick was a great day.

EMERGENCY MANAGEMENT: Greg Harkins, Scott Bower, Teresa Troiani, Jay Jarrett - Recent EMA drill went well. Siren test is this week.

STREETS, PARKS, & BUILDINGS: Jack Kytte - Butternut Street repairs are underway. Line painting is about half done. Trying to keep up with abandoned properties. Applied for extension on Heights Road grant.

FIRE AND WATER: Scott Bower, Pete Talanca, Bob Lewis - New fire police vehicle is ready to be tagged and insured.

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Jeri Alley, Pete Talanca - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Not present, Council received report.

FIRE: Chief Randy Remphrey - Reviewed monthly report.

BAJSA REPORT: See Report

ITEM 9. BUSINESS NOT READY FOR ACTION:

None

ITEM 10. OLD BUSINESS:

None

ITEM 11. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 12. NEW BUSINESS

1. Consider and take action to approve payment of Invoice #221-33.01 in the amount of \$11,375 to Anthony H. Visco Jr. Architects for CDBG engineering work.

Discussion:

Motion: Mr. Learn Second: Mr. Jarrett Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to approve payment of Invoice #221-33.02 in the amount of \$2,730 to Anthony H. Visco Jr. Architects for CDBG engineering work.

Discussion: None

Motion: Ms. Alley Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

3. Consider and take action to authorize advertising to accept construction bids for CDBG-CV bathroom project, pending final approval of bid documents by SEDA-COG.

Discussion: None

Motion: Mr. Learn Second: Ms. Troiani Approved, Denied, Tabled

All in favor, motion approved.

4. Consider and take action to approve 2022 Borough of Berwick Non-Uniformed Pension Plan Minimum Municipal Obligation.

Discussion: None

Motion: Mr. Jarret Second: Ms. Alley Approved, Denied, Tabled

All in favor, motion approved.

5. Consider and take action to accept plan presented by Bette Grey and Kelly O'Brien for CLFRF-funded work transportation assistance program.

Discussion: None

Motion: Mr. Learn Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

6. Consider and take action to accept and adopt updated Civil Service Commission Rules and Regulations.

Discussion: None

Motion: Mr. Lewis Second: Mr. Jarrett Approved, Denied, Tabled

All in favor, motion approved.

7. Consider and take action to authorize advertising for construction bids for Jackson Mansion roof repairs, along with maintenance to wood parts of exterior, and gutters, and any necessary painting.

Discussion: Discussion was had to make sure that all necessary exterior repairs were covered as part of this project.

Motion: Mr. Learn Second: Mr. Lewis Approved, Denied, Tabled

All in favor, motion approved.

8. Consider and take action to approve 2022 Borough of Berwick Police Pension Plan Minimum Municipal Obligation.

DISCUSSION: None

Motion: Mr. Lewis Second: Mr. Jarrett Approved, Denied, Tabled

All in favor, motion approved.

ITEM 13. ADDED ITEMS

None

ITEM 14. CITIZENS CORRESPONDENCE / PERSONAL APPEALS - NON-AGENDA

None

ITEM 15. ADJOURNMENT: Motion: Ms. Alley Second: Ms. Troiani

Meeting adjourned.