

**Berwick Borough**  
**Landlord License Registration Application**

Year you are  
registering for:

**20** \_\_\_\_ \_\_\_\_

**Property Owner Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Property Manager Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Number of Rental Units: \_\_\_\_\_

Are Floor Plans *with Room Dimensions* Included? (*Floor Plans must be submitted with initial registration.*)

Yes     No     Previously Submitted

**Street Address of Each Rental Unit:** An occupancy license is required for each residential rental unit within Berwick Borough. You must register each of your residential rental units using this form (additional units can be listed on the back of this form or on a separate sheet). Please return this form and a check for \$40 per unit, payable to Berwick Borough to: City Hall, Attn: Code Enforcement, 1800 North Market St., Berwick PA, 18603. *If you are no longer renting a previously registered unit, please note why the unit is no longer being registered so we can update our records.*

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

Do you currently have a unit(s) that the Borough of Berwick has deemed in Non-Compliance?

Yes     No

If yes, please list below:

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_